



St Edmundsbury Borough Council

Cabinet Decisions Notice

(Published: Thursday 10 September 2015)

The following decisions were taken by the Cabinet on **Tuesday 8 September 2015** and, if not called in by Councillors, will come into operation on Friday 18 September 2015. A decision may be called in, in accordance with the Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal And Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Thursday 17 September 2015..**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsb.gov.uk. Contact may also be made via Democratic Services, West Suffolk House, Western Way, Bury St Edmunds, Suffolk IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/SE/15/050	None	<p><u>West Suffolk Operational Hub</u></p> <p>RESOLVED: That</p> <p>(1) the contents of Report No: CAB/SE/15/050, be noted;</p> <p>(2) approval is given for a further six-week period of public pre-application consultation that will give an opportunity for suggestions for alternative sites and provide information for public scrutiny including the:</p> <p>(i) case for a shared waste hub;</p> <p>(ii) site selection criteria;</p> <p>(iii) process of site selection;</p> <p>(iv) sustainability appraisal; and</p>	<p>The Cabinet supported the second phase of pre-application consultation which will make further documents available for public scrutiny including a sustainability appraisal, the case for co-locating facilities into a single site, site selection criteria and the process undertaken for site review and selection. This background detail will provide the opportunity for people to consider putting forward credible, available alternative sites. Cabinet also recommended to Council that further funding be allocated to enable the aforementioned second phase of consultation to be undertaken and for the project to</p>	<p>Other options considered and rejected are provided in background reports, namely, Report F51 to SEBC Council, dated 30 June 2014, Report CAB/SE/15/015 to SEBC Cabinet dated 10 February 2015; and Report CAB/SE/15/040 to SEBC Cabinet dated 23 June 2015.</p>	<p><u>Portfolio Holder:</u> Cllr Peter Stevens 07775 877000</p> <p><u>Officer:</u> Mark Walsh Head of Operations 01284 757300</p>

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		<p>RECOMMENDED TO COUNCIL: That</p> <p>(3) funding of £220,000 (£112,000 FHDC and £108,000 SEBC), as detailed in Section 3 of Report No: CAB/SE/15/050, be approved, and for this to be allocated from the respective Council's Strategic Priorities and Medium Term Financial Strategy reserve to enable the project to progress.</p> <p><i>N.B. Council approval is needed for (3) above before (2) can be implemented.</i></p>	<p>progress.</p>		
<p>Item No. 6 CAB/SE/15/051</p>	<p>None</p>	<p><u>The Future of the Organic Waste Service in West Suffolk</u></p> <p>RECOMMENDED TO COUNCIL: That</p> <p>(1) the exclusion of food/kitchen waste from the brown bin scheme - to commence following procurement of the new treatment contract, be agreed;</p> <p>(2) a subscription charge of between £35 and £50 per year for the brown bin service, as detailed in Section 1.4.3 to 1.4.8 of Report No: CAB/SE/15/051, be introduced; and</p> <p>(3) a future report be received outlining the results of the</p>	<p>Following a review of Recycling Performance Payments received from Suffolk County Council and an expected increase in organic waste treatment costs associated with the new contract (as part of the Suffolk Waste Partnership), the Cabinet agreed there is a need to assess the future of West Suffolk's brown bin scheme. If the scheme was to continue in its current format, West Suffolk will be faced with an estimated budget increase of approximately half a million pounds per year in comparison to current costs.</p>	<p>Options have been considered in detail by the Cabinet, as contained in Section 1.3 of Report No: CAB/SE/15/051.</p>	<p><u>Portfolio Holder:</u> Cllr Peter Stevens 07775 877000</p> <p><u>Officer:</u> Mark Walsh Head of Operations 01284 757300</p>

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		procurement exercise and the Suffolk Waste Partnership's agreed actions to deliver recommendations 1 and 2 above.			
Item No. 10 CAB/SE/15/055	None	<u>Recommendations of the Performance and Audit Scrutiny Committee: 30 July 2015 - West Suffolk Risk Management Approach and Principles</u> RESOLVED: That the West Suffolk Risk Management Approach and Principles, attached at Appendix 1 and the Supporting Flowchart attached at Appendix 2 to Report No: PAS/SE/15/018, be adopted.	The new approach to risk commits staff and members to evidence-based decision making that is considered on a case by case basis, taking into account the seven principles set out in paragraph 1.1.2 of Report No: CAB/SE/15/055.	Not to adopt the new approach to risk; however it is considered that through the use of various tools and documents that supported the evidence-based approach would allow the Council to achieve a learning culture which supports staff and Members and enable managed risk-taking through positive relationships.	<u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074 <u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245
Item No. 11 CAB/SE/15/056	None	<u>Recommendations of the Performance and Audit Scrutiny Committee: 30 July 2015 - Annual Treasury Management Report 2014/15 and Investment Activity 1 April to 30 June 2015</u> RECOMMENDED TO COUNCIL: That the Annual Treasury Management Report for 2014-2015, attached as Appendix 1 to Report No: TMS/SE/15/004, be approved.	The Cabinet is required to consider the Annual Treasury Management Report for 2014/2015 prior to seeking its approval by full Council.	As it is a requirement of the Chartered Institute of Public Finance and Accountancy for full Council to approve the Annual Treasury Management report, no other options were considered.	<u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074 <u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245

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Item No. 12a CAB/SE/15/057	None	<u>Recommendations from the Sustainable Development Working Party: 3 September 2015</u> <u>Haverhill Town Centre: Masterplan</u> RECOMMENDED TO COUNCIL: That the Masterplan for Haverhill Town Centre, as contained in Appendix A to Report SDW/SE/15/007, be adopted as a Supplementary Planning Document.	The Cabinet supported the recommendation to Council to adopt the Masterplan as it was satisfied the document had been subject to a robust consultation process and accorded with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.	Not to recommend adoption of the Haverhill Town Centre Masterplan, however the Cabinet is satisfied that the document has been prepared in accordance with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.	<u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899 <u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306
Item No. 12b CAB/SE/15/057	None	<u>Recommendations from the Sustainable Development Working Party: 3 September 2015</u> <u>North East Haverhill: Masterplan</u> RECOMMENDED TO COUNCIL: That the Masterplan for North East Haverhill, as contained in Appendix A to Report SDW/SE/15/008, be adopted as non-statutory planning guidance.	The Cabinet supported the recommendation to Council to adopt the Masterplan as it was satisfied the document had been subject to a robust consultation process and accorded with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.	Not to recommend adoption of the North East Haverhill Masterplan, however the Cabinet is satisfied that the document has been prepared in accordance with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.	<u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899 <u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306
Item No. 12c CAB/SE/15/057	None	<u>Recommendations from the Sustainable Development Working Party: 3 September 2015</u> <u>South East Bury St Edmunds Strategic Development Site: Masterplan</u>	The Cabinet supported the recommendation to Council to adopt the Masterplan, subject to the reinstatement of the site of the proposed Gypsy and Traveller accommodation, as it was satisfied	Not to recommend adoption of the South East Bury St Edmunds Masterplan; however the Cabinet is	<u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899 <u>Officer:</u> Steven Wood

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		<p>RECOMMENDED TO COUNCIL:</p> <p>That the Masterplan for the South East strategic land allocation, as contained in Appendix A to Report SDW/SE/15/009, be adopted as non-statutory planning guidance, subject to the reinstatement of the site of the proposed Gypsy and Traveller accommodation as originally proposed in the earlier draft Masterplan.</p>	<p>the document had been subject to a robust consultation process on the Masterplan and accorded with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.</p>	<p>satisfied that the document has been prepared in accordance with the Vision 2031 Development Plan document and the Council's Protocol for Preparing Masterplans.</p>	<p>Head of Planning and Growth 01284 757306</p>
<p>Item No. 15 CAB/SE/15/059</p>	<p>None</p>	<p><u>Revenues Collection Performance and Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the exempt appendices to Report No: CAB/SE/15/059, be approved as follows:</p> <p>(1) Exempt Appendix 1: Council Tax totalling £4,143.55; and</p> <p>(2) Exempt Appendix 2: Housing Benefit Overpayments £2,517.50</p>	<p>The total amounts detailed in the decision have been written off. Detailed reasons for the decisions were included in Exempt Appendices 1 and 2 attached to the Report.</p>	<p>The Council has appointed a firm of bailiffs to assist in the collection of Business Rates and Council Tax and also has online tracing facilities. It is not considered appropriate to pass the debt on to another agency. In the event that a written off debt becomes recoverable, the amount is written back on and enforcement procedures are re-established.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>

Karen Points
Head of HR, Legal and Democratic Services
10 September 2015